

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of November 4, 2014
Date: November 4, 2014

Members Present: Anderson, Bertch, Bohnet, Cannell, Collins, Depta, Doherty, Hutchins, Ives, Jbara, Johnson, McCurdy and Schlack
Guests Present: Cindy Buckley, Tom Buszek
Staff Present: Horton

Discussion and Action Items

- Minutes of the Oct. 28, 2014 meeting were approved as amended.
- The Governor's new Skilled Trades Program was discussed including how we can partner with local manufacturing – this program is highly competitive for funds and applicants will need to follow strict guidelines.
- Health Focused Campus
 - On-going: Site work and environmental assessments, construction estimates & bids, programming and course/curriculum, food safety program and planning, adjustments to building designs, bids going out, streetscape, common goals with community, trails, technology, sustainability and fund raising.
- Innovative Thinking Grant Discussion – lessons learned, objectives set and were those objectives achieved?
- Banner Student Information Access Discussion–Louise Anderson will meet with supervisors to determine who should have access.
- Travel
 - Cristina Miller to attend the Michigan on Course Users Summit in Jackson, Michigan on November 14, 2014.
 - Dean McCurdy and the new MSU extension person to attend “Healthy Communities” workshop in Okemos, MI on December 15-17, 2014.
 - Mike Thompson, Nate Hartmann, and Gwen Conarton attended the Banner's User Group Michigan (BUGMI) in Traverse City, MI on October 10, 2014.
 - Kelly Sparrow to attend the Michigan Association of Collegiate Registrars and Admission Officers Annual Conference in Boyne Falls, MI on November 5-7, 2014.
 - Chris Karbowski attended the Michigan College Personnel Association conference in Kalamazoo, MI on October 26-27, 2014 in place of Coty Dunten.
- Grants
 - Grant to be submitted for: The Department of Human Services “Independent Living Skills Coach” position to support youth from foster care who are under 21 and attending a community college-this is a 3 year award.
 - Grant preparation continues for opportunities with the new Health Focused Campus.

Personnel Items

- Kudos
 - Ken Barr Jr., for his leadership role in the Michigan College Personnel Association conference.
 - Mike Collins – The State of Michigan DMB approved the plans for the Culinary/Allied Health Building.
- Reality Checks
 - Enrollment – enrollment numbers are still a concern.
- Hires, Resignations and Retirements
 - Jennifer Smith, Part-time counselor is resigning effective December 12, 2014.
 - Marsha Shaneyfelt-Niles a Parapro Office Specialist in the Student Success Center is retiring effective December 18, 2014. This position will be refilled.
 - Job descriptions for two positions for the new campus are being refined and readied for national distribution.

Other

- Veteran's Day – November 11, 7:45 am-Flag Raising Ceremony and 8:00 a.m. – Veteran Lounge Ribbon Cutting and Appreciation Reception.
- Wellness Fitness Center Closing: December 20, 21 and 29, 30, 2014.
- A comparison of fees between Michigan Community Colleges was distributed-KVCC is the second lowest.
- Rick Ives will be meeting with community leaders in regards to public safety at the Health Focused Campus.
- Dean of Instruction candidate's presentations – Friday, November 7 – 2 candidates will speak.
- Ravi Joshi has been selected for an internship for laboratory programming at the Groves Center.
- Inclusivity candidate interviews are moving forward.
- Retention and Enrollment Data Access-Demonstration by Information builders – Wed. Nov 12, 1 – 2 p.m. in room 4380.
- Registration for the 2015 Ellucian Banner conference will begin in Dec. Conference is on April 12-15, 2015 in New Orleans, LA.
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Strategic Planning Discussion

- Marilyn Schlack and the Vice Presidents to discuss strategic planning. Discussions will continue next week.

Please join Marilyn Schlack, November 11th, at the flag pole entrance at 7:45 a.m. for the Veteran's Day Flag Raising and 8:00 a.m. for the Veteran's Lounge Ribbon cutting.

Next Meeting is November 11, 2014 9:00 a.m. in the Board Room, 3365 for **Vice Presidents Only**